

OFFICE OF THE DISTRICT & SESSIONS JUDGE ::  
LAKHIMPUR : : NORTH LAKHIMPUR

INVITING RE-QUOTATION

DTD. 29.03.2017

Sealed quotation affixing Court Fees Stamp (C.F.S) of Rs. 8.25 only( Non-refundable) for supplying Office stationary, electrical goods, Printing and Binding of Registers/Forms, Computer/Printer / Xerox /Fax/Internet related equipments ( List enclosed) are hereby re-invited from the local intending traders having registered Firm for the financial year 2017-2018.

The intending firms are asked to submit their quotations in a sealed cover in block letter with the words "Office stationary, electrical goods, Printing and Binding of Registers/Forms, Computer / Printer/ Xerox/Fax/ Internet related equipments" to the office of the undersigned during the office hours on or before 18.04.2017.

Quality ,rate (including VAT) and immediate supply etc. shall be the criteria of acceptance of quotations.

No further communication shall be made in this regard except the selecting firm.

Inform all concerned accordingly.

*Sdr.*

(I.Ali)

District & Sessions Judge,  
Lakhimpur , North Lakhimpur.

No. DJL/ 1947 -52 /2017 dtd. N. Lakhimpur, the 29. 3. 17

Copy forwarded for information and necessary action to:

1. The President / Secretary , Chambers of Commerce , North Lakhimpur with a request to publication of the same in the Notice Board.
2. The concerning Assistant for circulation of the same amongst reputed firms of North Lakhimpur town.
3. The concerning Assistant for publication of the same in the office Notice Board.
4. The Court Manager , District Judiciary, Lakhimpur.
5. The System Officer , e-courts Project for uploading the same in the District Judiciary website immediately.
6. File copy.

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**List of Stationery Items to be supply in the establishment of District & Sessions Judge, Lakhimpur, North Lakhimpur for the financial year 2017-2018.**

**Particular of the Stationery Items:-**

1. F.C. Paper(Best quality)-P/Rim
2. D.F.C. Paper (P/ Packet)
3. Carbon paper( P/ Packet)
4. Xerox Paper- A4 Size(P/Pkt)
5. Xerox Paper- FS Size(P/Pkt)
6. Ink(Blue,Black) P/Bottle
7. Note Sheet Paper(P/ Packet)
8. Stamp Pad( Big, Small) P/ Pad
9. Tag(Best quality) P/ Bnd
10. Binding Register( Small size)P/ No.
11. Binding Register( Big size)P/ No
12. File Cover with Board (Best quality) P/ No.
13. File Cover four folder(Best quality) P/ No.
14. Towel (Best quality) P/ No.
15. Water purifier Candle- P/No.
16. White ribbon- P/ Pkt.
17. Short Hand note Book- P/ Book.
18. Daily Cause list- P/No.(366 pages)
19. Ball Pen- P/ Doz.
20. Pen Stand with holder(Best quality)P/ No.
21. Gel refill ( Blue, Black, Red) P/ Doz.
22. Lock and Key (Big size) P/ No.
23. Lock and Key (Medium size ) P/ No.
24. Lock and Key (Small size ) P/ No.
25. Plastic Bucket- P/ No.
26. Chair Cushion ( Best Quality)P/No.
27. Water Purifier(Branded) P/ No.
28. Cup Plate (Bone China) P/6 pairs
29. Quarter Plate – ( Best quality) P/ piece
30. Drinking glass-( Branded) P/piece
31. Spoon (P/ Doz)
32. Envelop- File size(P/No.
33. Envelop- Medium size-P/100 Nos.
34. Envelop- Small size-P/100 Nos
35. Phool Jharu- P/ No.
36. Bhamboo Jharu with handle- P/No.
37. Coconut Jharu-P/No.
38. Plastic Jharu-P/No.
39. Celling Jharu –P/ No.
40. Floor Cleaner Brush- P/ No.
41. Stapler Machine- (Medium)- P/No.
42. Stapler Machine- (Big)- P/No.
43. Sealling wax- P/ Pkt.
44. Calling Bell- P/ No.



45. Markin cloth( white) P/ No.
46. Cotton cloth (Red) P/ No.
47. Harpic – P/ Bottle.
48. Phenial – Normal- P/ Bottle
49. Phenial – Sented - P/ Bottle
50. Naphthalene Ball- P/ Kg.
51. Torch light- 3 cell –P/No.
52. Torch Light battery- P/ Doz.
53. Pencil Battery- P/ Doz.
54. Wall clock-P/ no.
55. Gum- P/ Bottle
56. Begon Spray – P/ Bottle
57. All out with machine- P/ No.
58. Curtain Cloth (Best quality) P/ mtr.
59. Correction Pen- P/ No.
60. Steel Knife – P/ No.
61. Plastic table Cover- P/ Mtr.
62. Tea Pot (Best quality- P/ set
63. Punching machine- P/ No.
64. Thermo steel Flask- P/ No.
65. Wooden pencil- P/ doz.
66. Alpin (best quality) P/ Pkt.
67. Bindhana (steel)- P/ No.
68. Paper Pressure- P/ No.
69. Fax paper- P/Roll
70. Blank Disk- P/ No.
71. New Hat Spray- P/ NO.
72. Stapler Pin – P/Pkt.
73. Yellow paper(NCDPS Paper) P/ 100.
74. Odonil – P/ Pkt.
75. Maxo coil- P/ Pkt.
76. Brown Paper- P/ Dister
77. Door mat- (Plastic) P/ Mtr.
78. Door mat –( Coir) P/ No.
79. Water sponge – P/ No.
80. Room Spray – P/ No.
81. Table Glass pad- 6 mm- P/ Ft. sq.

  
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List of electrical Items to be supply in the establishment of District & Sessions Judge, Lakhimpur, North Lakhimpur for the financial year 2017-2018.

Particular of the Electrical items:-

1. Electric Bulb (CFL- 10 wt,20 wt, 40 wt) P/NO.
2. Tube light set ( CFL)- P/ Set.
3. Tube bulb (CFL)- P/No.
4. P.V.C. wire- P/ mtr.
5. P.V.C. Board - P/ No.
6. Switch (Best)- P/ No.
7. Cut out( 100 AMP)- P/ No.
8. Copper wire – P/ Mtr.
9. Extension coard -P/ No.(15 AMP)
- 10.MCB- P/No.
- 11.Room Heater ( Single Rod) P/ no.
- 12.Socket- P/ No.
- 13.Flexible wire – P/Mtr

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List of Printing and Binding of Registers/Forms (Civil and Criminal) to be supply in the establishment of District & Sessions Judge, Lakhimpur, North Lakhimpur for the financial year 2017-2018.

**Particular of the Registers:-**

**Name of the Registers**

**Form No**

- |   |                                   |
|---|-----------------------------------|
| 1. The Court Diary  | Form No.(R) 9                     |
| 2. The Court Fees   | Form No.(R) 10                    |
| 3. The Criminal Misc . Criminal   | Form No.(R)2 (III)                |
| 4. The Attendance of Witness  | Form No. (R) 11                   |
| 5. The Title Suit, Rent, Money Suit                                       |                                   |
| 6. The Statistical Registers  |                                   |
| 7. The Application for execution of decrees                               |                                   |
| 8. Insolvency Petitions   |                                   |
| 9. The Stamp duty and penalty   |                                   |
| 10. The Court Fees and penalties  |                                   |
| 11. The Court Fees and petitions  | Form No.(R) 10                    |
| 12. The Records received  |                                   |
| 13. The Service Register  |                                   |
| 14. The register of Challan   |                                   |
| 15. Register of Payment , orders  |                                   |
| 16. Daily Register of deposits(A & B)                                     |                                   |
| 17. Clearances Register of a deposits                                     |                                   |
| 18. Register of Judicial deposits   |                                   |
| 19. Contingent Register   |                                   |
| 20. Contact Contingent Register   |                                   |
| 21. Register of service postage stamps                                    |                                   |
| 22. Sale Account Register   |                                   |
| 23. Register of Movable attached property                                 |                                   |
| 24. Register of Jewellery , Securities etc.                               |                                   |
| 25. Disposal Register   |                                   |
| 26. Register of application for copies of documents                       |                                   |
| 27. Judgment Register   |                                   |
| 28. Register of Appeal which includes                                     | Form No. (R) 6(i),(R) 6(ii) & (R) |
| 29. The Misc. Judicial Cases  | Form No.(R) 2                     |
| 30. Application for return documents                                      | Form No.(R) 26                    |
| 31. Decrees sent to or received from<br>Other courts for Execution        | Form no.(R) 20 (i) & 20 (iii)     |
| 32. Application for Sale Certificates                                     | Form No. (R) 27                   |
| 33. Licensed Clerks of Pleaders/Mukhtears                                 | Form No. (R) 32                   |
| 34. Statistical Register<br>(Suit /Miscellaneous Cases disposed of)       | Form No. (R) 42                   |
| 35. Statistical Register<br>(Suit instituted according to classification) | Form No. (R) 39                   |
| 36. Premtory Cash Register  | Form no.( A) 23                   |
| 37. Cash Book   |                                   |
| 38. Bill Register   |                                   |
| 39. Acquittance Roll  |                                   |
| 40. Crown Register  |                                   |

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List of **Computer / Xerox / Fax/ Internet related items/ Printer** to be supply in the establishment of District & Sessions Judge, Lakhimpur, North Lakhimpur for the financial year **2017-2018**.

SL. No.	Name of the Items
<b>1</b>	<b>COMPUTER Items</b>
I	Antivirus Quick Heal Single User
II	Antivirus Quick Heal Multi User
III	Kaspersky Anti Virus Multi User
IV	Kaspersky Anti Virus Single User
V	SMPS power supply
VI	Hard Disc( 500 GB)
VII	USB Optical Mouse
VIII	USB Multimedia key Board
IX	UPS 600 VA
X	UPS 1 KVA
XI	DVD Writer
XII	Computer Main Cable
XIII	DDR II RAM
XIV	DDR III RAM
XV	Motherboard (H 61)
XVI	Duel Core processor( intel)
XVII	ATX Cabinet (intex)
<b>2</b>	<b>XEROX Machine Items</b>
I	Xerox Toner Cartridge ( Cannon, NPQ 28)
II	Xerox Toner Cartridge (Ricoh)
III	OPC Drum Unit
IV	Blade for Xerox machine
<b>3</b>	<b>FAX Machine</b>
I	Sharp Fax Machine
II	Panasonic Fax Machine
III	Godrej Machine
IV	Cartridge of sharp Fax Machine
V	Cartridge of Panasonic Fax Machine
VI	Cartridge of Godrej Machine
<b>4</b>	<b>Internet related equipments</b>
I	RJ-45 Internet Connector (D -Link)
II	8-port Ethernet Modem switch (D -Link)
III	(LAN) Cat -6 Cable (D - Link) per miter
<b>5</b>	<b>PRINTER Items</b>
A	Toner Cartridge ( Laser Jet Printer)
I	Printer model HP 1020/1022
II	Printer Model HP 1106
II	Printer Model HP 1566
IV	Printer Model HP 1008
V	Printer Model HP 1006
VI	Printer Model HP P1505/P1522/P1500
B	Toner Cartridge( Inkjet Printer)
I	HP 802(Black)
II	HP 802(colour)
III	HP 678(Black)
IV	HP 678(colour)
C	Dot- matrix Ribbon cartridge
I	Ribbon cartridge FX-105
II	Ribbon cartridge LX-800

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